

ADDENDUM THREE QUESTIONS and ANSWERS

Date: October 17, 2022

To: All Bidders

From: Dianna Gilliland/Joy Fischer, Procurement Contract Officers
AS Materiel State Purchasing Bureau (SPB)

RE: Addendum for Request for Proposal Number 6721 Z1 to be opened December 9, 2022 at
2:00 p.m. Central Time

Questions and Answers

Following are the questions submitted and answers provided for the above-mentioned Request for Proposal. The questions and answers are to be considered as part of the Request for Proposal. It is the Bidder's responsibility to check the State Purchasing Bureau website for all addenda or amendments.

Question Number	RFP Section Reference	RFP Page #	Question	State Response
1.			Can the vendor interface with the existing Nebraska CVIEW system or must a new CVIEW system be proposed?	The existing Nebraska CVIEW system is a component of our legacy MCIS. A new CVIEW system must be included in any proposal.
2.			Can the vendor propose an audit tool other than DB software?	The solution must allow the export of information to be used with the State's third-party audit software system. Audit tools other than DB Software may be proposed, provided they include equivalent functionality.
3.			Can you provide information on the DMV's data retention requirements?	Data retention requirements are available at the Nebraska Secretary of State's website via this link: https://sos.nebraska.gov/sites/sos.nebraska.gov/files/doc/records-management/state-government/Schedule25/schedule_25_7.pdf
4.			Per 1.12 System shall provide for the creation of outbound electronic forms, combining data from the production MCS database and image database (i.e., signature image, etc). Can an example of the forms this applies to be provided?	An Example of a form that would use this technology is a Temporary IRP Registration. Any form letter that pulls data from the MCS production database and shows our administrator's signature could serve as an example. Please refer to the included form example, on page 4: Temporary IRP Registration Example.
5.			Per SC.1.21 System shall interface with the states' E1 accounting system for the purpose of enrolling applicants for ACH refunds and requesting address book	

			(AB) numbers. Would the interface be an interactive API or a scheduled batch job?	This interface with the state's E1 accounting system will be a scheduled batch job.
6.			Per IF.1.16 System shall perform a real time query against IFTA demographic data to validate any history and status when setting up a new account. Is this an API against the IFTA CH to look up demographic data?	Yes, this real time query against IFTA demographic data is an API against the IFTA Clearinghouse.
7.	6721 Z1 RFP 091422 FINAL, Section V.A.2.b	P. 31	Requirement: "Option 1: A solution that includes an MMCIS and a fully integrated document management system." For Option 1, is the State interested in including document management and imaging functionality for the vehicle services business area in addition to the scope for this RFP?	No. The document management and imaging functions of the vehicle services business area is outside the scope of this project.
8.	6721 Z1 RFP 091422 FINAL, Section C.1.d and Section C.1.d.ii.d	P.37-38	Requirement: "Develop, maintain, and follow an NE DMV-approved Project Management Plan consistent with project and Project Management Body of Knowledge (PMBOK) standards addressing all of the project management requirements in this RFP." Requirement: "The Contractor shall use Microsoft Project to maintain all project schedules. The Master Project Schedule shall be reviewed with the Core MMCIS team weekly, or as determined by the NE DMV Project Administrator and NE DMV Project Manager." The RFP requires using PMBOK project management standards and Microsoft Project to manage the project. Can vendors with proven methodologies and schedule management tools propose alternative approaches that still meet State reporting requirements?	Yes, vendors can provide proven methodologies and schedule management tools that still meet DMV's reporting requirements. RFP Section V.C.d.i. is amended to the RFP as follows: Develop, maintain, and follow an NE DMV-approved Project Management Plan consistent with project and Project Management Body of Knowledge (PMBOK) standards addressing all of the project management requirements in this RFP. Bidders can propose alternative, proven methodologies that still meet DMV's reporting requirements, upon review and approval of DMV. RFP Section V.C.1.d.ii.d is amended to the RFP as follows: The Contractor shall use Microsoft Project to maintain all project schedules. The Master Project Schedule shall be reviewed with the Core MMCIS team weekly, or as determined by the NE DMV Project Administrator and NE DMV Project Manager. Bidders can propose proven alternative schedule management tools that still meet DMV's reporting requirements; upon review and approval of DMV.

9.	6721 Z1 RFP 091422 FINAL, Section C.1.d and Section C.2.m.ii	P.54	<p>Requirement: <i>“External End Users (MCS Carriers, Reporting Service Users): The Contractor shall train External End Users to execute the functions of the solution effectively and proficiently as related to internal NE DMV functions. The training shall include tools to measure if they are properly trained to operate the entire system.”</i></p> <p>Can the State please elaborate on the scope of the training that the Contractor must provide to the External End Users?</p> <p>How many carriers are expected to be trained and what functions should they be trained to perform?</p>	<p>RFP Section V.C.2.m.iii. is amended to the RFP as follows: The Contractor shall train External End Users to execute all basic functions of the new system, (how to set up an account, file an IFTA return, file and IRP supplement, etc.). This training can be a combination of on-line training and field specific help. Bidders can propose suggestions for alternative methods to provide access to this training if preferred. Alternative methods are subject to review and approval by the DMV.</p> <p>The training shall include tools to measure if External End Users are properly trained to operate the entire system.</p> <p>Training will need to be provided to approximately 4,900 carriers and approximately 20 reporting services/agents. Functions are stated in the amended RFP section, above.</p>
10.	Pre-proposal Conference		<p>In the pre-proposal conference, the State mentioned that there are two large carriers that account for a large percentage of the business volume.</p> <p>Can the State please clarify the level of access these carriers will require to the system?</p> <p>Are there other customers that require similar access?</p>	<p>Besides the requirement PR.4.5 (the ability for large carriers to maintain and assign their own inventory of IRP plates) which is specific to our larger carriers, we do not envision the requirement of any different access for these customers.</p> <p>At this time, there are no other customers that require this access.</p>
11.	6721 Z1 Appendix A and C, Requirement SC.1.13	P. 5	<p>Requirement: <i>“System shall provide the ability to capture a signature via electronic device and assign the signature image to a specific document.”</i></p> <p>Can the State please clarify whether it already has the capture devices or whether it expects vendors to provide them as part of the project?</p>	<p>The State does not expect the bidder to provide signature capture devices as part of this project.</p>
12.			<p>What existing DMV systems use the OnBase document management system for document management?</p>	<p>The Motor Carrier Services division of the Nebraska DMV uses OnBase for titling functions and FileBound for all other document management requirements. All other DMV systems are outside the scope of this project.</p>

This addendum will become part of the Request for Proposal and should be acknowledged with the Request for Proposal response.

NEBRASKA

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DEPARTMENT OF MOTOR VEHICLES

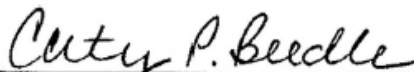
MOTOR CARRIER SERVICES**Temporary Registration**

The listed motor carrier is authorized to operate the designated unit within the jurisdictions pending completion of proportional registration for the vehicle by the State of Nebraska. **Once a temporary is issued, it holds the motor carrier responsible for the permanent registration of the vehicle through the end of the licensing period. This includes submission of the registration documents and payment of registration fees assessed.**

Authority Number 1156-01-21476-002-001	Issue Date 8/19/2022	Expiration Date 10/02/2022
VIN [Redacted]	Make FRHT	Year 2023
IRP Registrant [Redacted]	Unit Number 21476-002	
Physical Address [Redacted]	Plate TEMP	Unit Type TR
Motor Carrier Name [Redacted]	Motor Carrier DOT Number 53467	
Issued DMV		

Jurisdiction Weights

NE	80,000	AB	36,287	AL	80,000	AR	80,000	AZ	80,000
BC	36,287	CA	80,000	CO	80,000	CT	80,000	DC	80,000
DE	80,000	FL	80,000	GA	80,000	IA	80,000	ID	80,000
IL	80,000	IN	80,000	KS	80,000	KY	80,000	LA	80,000
MA	80,000	MB	36,287	MD	80,000	ME	80,000	MI	80,000
MN	80,000	MO	80,000	MS	80,000	MT	80,000	NB	36,287
NC	80,000	ND	80,000	NH	80,000	NJ	80,000	NL	36,287
NM	80,000	NS	36,287	NV	80,000	NY	80,000	OH	80,000
OK	80,000	ON	36,287	OR	80,000	PA	80,000	PE	36,287
QC	5 Axles	RI	80,000	SC	80,000	SD	80,000	SK	36,287
TN	80,000	TX	80,000	UT	80,000	VA	80,000	VT	80,000
WA	80,000	WI	80,000	WV	80,000	WY	80,000	**	*****



Issued Under Authority of Administrator

TO ALL LAW ENFORCEMENT OFFICIALS:

Call (402) 471-4435 if this appears
to be altered in any way.

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